

UCLA Labor Center

Verbal Informed Consent Script for Survey Participation UCLA Labor Center – Los Angeles Scheduling Survey Report 2016-2017

Thank you for meeting with me today. We are conducting a survey of workers in the city of Los Angeles who are employed in the retail, grocery, and drugstore industries. This study is being conducted by the UCLA Labor Center in collaboration with the Los Angeles Alliance for a New Economy (LAANE). You are being asked to participate in this research because of your experience as a worker in Los Angeles.

If you agree to participate, you will be asked questions from a standardized survey. The questions will cover topics such as current job conditions and scheduling, a few questions about your family and child care needs and health and life balance issues. The survey will take approximately 30 minutes.

Your participation is voluntary. Your participation in this research will be completely anonymous. No personally identifiable information will be collected from you at any point in this study. You may refuse to answer any questions that you do not want to answer and still remain in the study. You can stop the survey at any time.

There are no costs to you for participating and no direct benefits. There is a small risk of loss of privacy; however, no names or identities will be stored in the database or in any published reports from this survey. The data will be viewed by UCLA researchers only.

Would you like to participate?

Please keep a copy of this script for your records.

If you have any further questions about this research, you may contact Janna Shadduck-Hernandez, the principal investigator of this research, or study coordinator, Saba Waheed using the following contact information:

Principal Investigator Janna Shadduck-Hernandez Ueberroth Bldg 10945 Le Conte Ave Los Angeles, CA (310) 400-4913 jshernandez@irle.ucla.edu	Research Director Saba Waheed 675 South Park View Street Los Angeles, CA 90057 (213) 480-4155 x 214 swaheed@ucla.edu
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If you have any questions about your rights as a research subject while taking part in this study or you have concerns or suggestions and you want to talk to someone other than the research about the study, please call the OHRPP at 310-825- 7122 or write to:

UCLA Office of the Human Research Protection Program
11000 Kinross Avenue, Suite 211, Box 951694
Los Angeles, CA 90095-1694

Surveyor Name: _____ Date: _____ Survey No. _____
Start time: _____: _____ End time _____: _____

UCLA Labor Center: Los Angeles Scheduling Survey Retail, Grocery and Drugstore Workers

To start, I am going to ask you a few of questions to make sure you qualify for the study.

SCREENING QUESTIONS

S1. Have you worked in the City of Los Angeles in the past month?

- Yes
- No → **Surveyee does not qualify**

S2. Are you 18 years or older?

- Yes
- No → **Surveyee does not qualify**

S3. Have you worked in a retail (such as clothing, department, or big box stores), grocery, drug store or none of these in the past month? If you work in more than one store, please answer for the store you work the most hours per week at. **(Do not read list and check one)**

- Retail store
- Grocery
- Drug store
- None of these → **Surveyee does not qualify**

S4. What is the name of the store you work at? *Just as a reminder, all of your responses are confidential.* _____

***** SURVEYOR CHECK: Is this store a chain or a large store? *****

If yes, skip to S5
If no, surveyee does not qualify
If not sure, continue to S4a

S4a. Does your store have three or more other stores?

- Yes → **go to question S5**
- No

S4b. Is the store you work for a chain or franchise?

- Yes → **continue to question S5.**
- No

✘ Don't know

***** If No or Don't Know to both S4a and S4b, surveyee does not qualify*****

S5. Are you in charge of staff schedules or payroll as a part of your job?

- ✘ Yes → **Surveyee does not qualify**
- ✘ No

S6. What is your job title (such as associate, sales clerk, cashier, stocker, etc.)?

***** If working in any of these jobs, does not qualify*****

- ✘ Delivery / Distribution
- ✘ Janitorial
- ✘ Security
- ✘ Office / Administrative staff
- ✘ Driver
- ✘ Check cashing/ Banking
- ✘ Parking Attendant

Surveyor says: Thank you for going through the screening questions.

1. **Does Not Qualify:** Thank you for your time. For the purpose of our study about Scheduling in the City of Los Angeles, you do not qualify for this study.
2. **Qualifies:** Thank you for your time. You qualify for the survey. I am now going to continue and ask you questions about your job and how scheduling happens at your store.