



GOVERNMENT & COMMUNITY RELATIONS
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The Federal Relations department within Government & Community Relations is seeking an intern to assist with research projects, administrative task, and other projects as assigned. The ideal candidate will have effective and professional phone skills, computer experience, high level of professionalism, attention to detail, ability to follow instructions, ability to complete tasks efficiently and thoroughly, excellent communication skills, maturity, professionalism, empathy, and positive / can-do attitude.

Students with experience with the federal government are strongly encouraged to apply. This position is open to students receiving federal work study only.

To apply, please send a cover letter, resume, and one-page writing sample to Ashley Fumiko Dominguez, Assistant Director of Federal Relations at adominguez@support.ucla.edu by 5/18/19 at 5p.